

VIGO COUNTY SCHOOL CORPORATION  
TERRE HAUTE, INDIANA

File: JHCB-R POLICY NOT NECESSARY AS IT IS COVERED UNDER STATUTE.

**REGULATIONS—INOCULATIONS OF STUDENTS**

**SUBJECT:** Immunization requirements for school entrance.

**PURPOSE:** Compliance with Indiana Law in an efficient and timely manner.

**EFFECTIVE DATE:** Kindergarten – Spring 1992 All other grades – Fall 1992

**GUIDELINES**

**I. Students New to Vigo County School Corporation.**

A. **All** students fill out Form #1056 (Blue Health Information Form) and Form #N1057 (Registration Form).

B. Students with **NO** immunization record.

1. **May not enroll or attend class.**

2. Give parent the Immunization Information Letter (sample is attached) to be completed by the physician, or the parent may furnish an official immunization record.

3. Indicate to the parent that the child may not enroll unless the above information is received. If the information **is not received within 5 days, the attendance officer will be notified.**

C. Students with **INCOMPLETE** immunization record.

1. Refer to Immunization Chart (attached) to determine if immunizations are complete.

2. If the last immunization was given less than **two** months prior to enrollment, enroll the student. However, the parent must be given the Immunization Letter to provide the school with a timetable for completion of the series. **Make your school nurse aware of this student.**

3. If a kindergarten or first grade student attempts to enroll having only three DPT's, enroll the student if the last DPT was given within the

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past twelve months. However, the parent must be given the Immunization Letter to provide the school with a timetable for completion of the series.\*

\* Once a child is enrolled, the parent has twenty days to provide requested information before the child is suspended from school.

## **II. Transfer Students**

A. All students fill out form #1056 (Blue Health Information Form) and form #N1057 (Registration Form).

B. Check the Immunization chart to determine immunization status. If the record appears to be incomplete or the parent cannot provide immunization dates call the previous school to verify the immunization status on the cumulative record.

If incomplete **do not enroll**. Give parent the immunization letter (see attached) to provide the school with a timetable for completion of the series.\*

### **Make your school nurse aware of this student.**

\* Once a child is enrolled, the parent has twenty days to provide requested information before the child is suspended from school.

## **GENERAL INFORMATION**

I. Parents may sign a letter of objection for religious, or medical reasons. This student may be enrolled. The letter of objection must be renewed yearly. (Sample form attached.)

II. If the enrolling student is not accompanied by an adult, you may use your discretion in allowing the student to remain in school for **that day only**, informing the parent that they may not send the child the following day without the required information.

III. If a student who was refused enrollment does not return to school with the required record or schedule for immunizations within five days, the principal must refer that student to the attendance officer. (Provide attendance with a copy of the Registration Form #1057).

IV. Students whose immunizations are not complete will be suspended from school.

Adoption Date: July 27, 1992; Revised: October 28, 1996

Legal Ref: I.C. 20-8.1-7-10.1

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