

VIGO COUNTY SCHOOL CORPORATION
TERRE HAUTE, INDIANA

File: JEBA

ENTRANCE TO KINDERGARTEN AND FIRST GRADE

The Vigo County School Corporation policies on Entrance to Kindergarten and First Grade shall conform with the Indiana State compulsory school attendance law. In addition to the requirement that a child must enroll in school by age seven (7), a child must be at least five (5) years of age on August 1 in order officially enroll in a kindergarten program offered by a school corporation. Local districts have the responsibility to have an appeal process to determine exceptions to the age requirement and for initial school placement.

Birth certificates shall be required and a physical examination by a physician will be expected for entrance into kindergarten and for first grade students initially entering the program.

Appeal Procedure for Early Admission to Kindergarten

In order to be equitable to all children the following process of appeal will be followed in Vigo County. Children born between August 2 and August 31 will be considered for early admission in date of birth order, pending space in the kindergarten program

- 1) Parents will complete the Early Admission to Kindergarten Appeal Form by the first day of school.
- 2) Children will be placed upon a waiting list in date of birth order.
- 3) The school principal will admit children from the list until the kindergarten classes in the school have reached an enrollment of eighteen.
- 4) Parents willing to transport their child to any kindergarten in the district where there is enrollment of less than eighteen will so indicate on the Early Admission to Kindergarten Appeal Form.
- 5) The forms will be forwarded to the Elementary Education office and a master list compiled. The names of the children will be listed according to date of birth. Parents will be notified of available kindergarten spaces.

**VIGO COUNTY SCHOOL CORPORATION
TERRE HAUTE, INDIANA**

File: JEBA

Appeal Procedure for Early Admission to Grade One

Indiana code that pertains to kindergarten eligibility does not require a child to be six years of age on or before August 1 to be eligible for first grade. Local school corporations have the authority and responsibility to enroll a student in the appropriate grade based on educational factors.

For parents who seek early admission to grade one, the following procedures will be used to determine grade placement.

- 1) Children who are not six on or before August 1 and have successfully completed the kindergarten year out of state or in a private kindergarten with a certificated teacher will be placed in grade one. Kindergarten records of achievement must be furnished to the school.
- 2) Children who have not attended kindergarten or attended a program with a non-certificated teacher and become six after August 1 will be initially placed in the kindergarten program.
 - a) Parents seeking to appeal this placement must complete the Early Entrance to Grade One Form, and submit it to the school principal by the first day of school.
 - b) Kindergarten teachers and/or school personnel will have at least two but not more than four weeks to complete the Early Entrance to Grade One Observation and Assessment Form.
 - c) Following the assessment, the principal will arrange a parent conference to discuss continued placement in kindergarten or the educational need for a change of placement into grade one.

Adoption Date: December 8, 1976; Revised: July 1, 1984; August 10, 1992;
April 8, 2002; March 3, 2006

Legal Ref:

Cross Ref: