

**VIGO COUNTY SCHOOL CORPORATION
TERRE HAUTE, INDIANA**

File: IIBG

POLICY ON SCHOOL CORPORATION PROVIDED
ACCESS TO ELECTRONIC INFORMATION, SERVICES, AND NETWORKS

Acceptable Use Policy (AUP)

The Vigo County School Corporation incorporates its own stated educational mission, goals, and objectives in making decisions regarding student access to the School Corporation-wide computer network and the Internet, hereafter referred to as the VCSC Network. Electronic information functional skills are now fundamental to preparation of citizens and future employees, and therefore are an important component of the VCSC's educational mission. Access to the VCSC Network enables educational staff and students to explore thousands of libraries, databases, and other resources while exchanging messages with people around the world. The School Corporation expects that educational staff will blend professional use of the VCSC Network throughout the curriculum and will provide guidance and instruction to students in its appropriate use. Access from school to VCSC Network resources must be structured in ways which point students to those which have been evaluated prior to use. While students will be able to move beyond those resources to others in other environments that have not been previewed by staff, they shall be provided with guidelines and lists of resources particularly suited to learning objectives.

Those students utilizing the VCSC Network access for educational purposes must first have the permission of and must be supervised by the Vigo County School Corporation's professional staff. Users are accountable for appropriate behavior.

The purpose of the VCSC Network access is to facilitate communication in support of research and education. To remain eligible as users, use must be in support of and consistent with the educational objectives of the Vigo County School Corporation. Access is a privilege, not a right. Access entails responsibility and accountability.

Electronic messages and files stored on VCSC computers, hardware, equipment, servers, or systems (including the VCSC's internet and Wi-Fi access) are VCSC records and property. Files created by accessing programs through the VCSC's internet or other systems are also property of the VCSC. Users (both employees and students, as well as guests) should not expect that files stored on VCSC computers, hardware, equipment, servers or systems are private or confidential. Staff may review files and messages stored on VCSC hardware, equipment, servers or systems (including the VCSC's internet and Wi-Fi access) at any time without notice to maintain system integrity and ensure that users are acting responsibly. Use of the VCSC computers, hardware, equipment, servers or systems (including the VCSC's internet and Wi-Fi access) constitutes consent to monitoring of these systems and devices. The VCSC will act to prevent the unauthorized disclosure of personal information regarding minors and other users of VCSC network resources. Students,

employees and guests waive any right to privacy in anything they create, store, send, or receive on any VCSC device or system, including the VCSC internet.

Users of School Corporation provided computers and the VCSC Network are not permitted to:

access, upload, download, or distribute pornographic, obscene, or sexually explicit material;

transmit derogatory, obscene, abusive, or sexually explicit language, or express racism or hate in violation of the VCSC's anti-harassment policies;

vandalize, damage, or disable the property of another individual or organization;

access another individual's confidential materials, information, or files without permission;

violate copyright or misuse the intellectual property of another individual or organization without permission;

waste school resources, such as storage space;

use computer resources for non-academic activities when others require the system for academic purposes;

illegally install copyrighted software;

misrepresent other users;

allow non-authorized use; and

violate any local, state, or federal statute.

Any violation of School Corporation policy and rules may result in loss of access to the VCSC Network. Additional disciplinary action, including suspension or expulsion from school, may be determined in keeping with existing procedures and practices. When and where applicable, law enforcement agencies may be involved.

Filtering: Student Internet activities will be monitored by the School Corporation to ensure students are not accessing inappropriate sites. Each School Corporation computer with Internet access shall have a filtering device or software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors.

The School Corporation recognizes its responsibility to educate students regarding appropriate behavior on social networking and chat room sites about cyberbullying in compliance with the VCSC's anti-bullying policies. Therefore, students shall be provided instruction about

appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.

The Vigo County School Corporation makes no warranties of any kind, either expressed or implied, for the VCSC Network. The School Corporation will not be responsible for unauthorized financial obligations resulting from the use of the VCSC Network.

Vigo County School Corporation believes that access to the Internet benefits students and exceeds any disadvantages. Ultimately, however, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information. To help with that effort, the Vigo County School Corporation makes the School Corporation's complete Internet policy and procedures available on request for review by all parents, guardians, and other members of the community.

Adoption Date: February 12, 1996; Revised: September 11, 2006, April 23, 2012;
Revised: August 21, 2017