

VIGO COUNTY SCHOOL CORPORATION
TERRE HAUTE, INDIANA

File: GCN-E

EVALUATION FOR CERTIFICATED STAFF

TEACHER _____
SCHOOL _____
ASSIGNMENT _____
YEARS IN VIGO COUNTY SCHOOL CORPORATION _____
YEARS IN PRESENT POSITION _____
TEMPORARY _____ NON-PERMANENT _____ SEMI-PERMANENT _____ PERMANENT _____

The evaluator may explain in the comments section observed performance which is considered **outstanding** or **exemplary**.

A teacher evaluated with two or more **provisional** ratings will be given job targets, or may be placed on an improvement plan. The teacher will be re-evaluated.

A teacher evaluated with **unsatisfactory** ratings will be placed on a teacher improvement plan and a teacher who does not improve will not be recommended for continued employment.

DATE OF LAST EVALUATION _____

DATES OF LAST OBSERVATIONS _____

RECOMMENDATION: _____

- _____ (1) Recommended for continued employment
- _____ (2) Continued employment is provisional
- _____ (3) Not recommended for continued employment

Signatures below indicate a conference between teacher and evaluator was held. Signature of teacher does not necessarily indicate agreement with the evaluation. Teacher may respond in writing within the next five (5) days after the conference.

Evaluator's Signature

Teacher's Signature

Position

Date

VIGO COUNTY SCHOOL CORPORATION
EVALUATION REPORT FOR CERTIFICATED STAFF

EVALUATION RATINGS:

- Competent - Performance is professional and satisfactory
- Provisional - Performance demonstrates that an effort must be made to reach competency
- Unsatisfactory - Performance is unacceptable

PROFESSIONAL OBLIGATIONS	Ratings			COMMENTS
	C	P	U	
FAIRNESS: Deals with students in a fair and consistent manner within the school environment.				
STUDENT RECORDS: Evaluates student achievement continuously and maintains required records within time limits.				
CLASSROOM CLIMATE: Creates an environment in the classroom which is conducive to learning.				
MEETING THE NEEDS OF STUDENTS: Helps students strive to reach their potential.				
ORGANIZATION & PLANNING: Maintains written daily and long range plans.				
KNOWLEDGE OF THE SUBJECT: Has Accurate knowledge of subject Matter and an awareness of new developments.				
CLASSROOM CONTROL: Implements and maintains discipline policies that are effective and positive.				
POSITIVE ATTITUDE: Supports the school environment in a positive, professional manner.				
APPEARANCE: Dresses in a professional manner which is consistent with classroom responsibilities and school philosophy.				
NETWORKING & COLLABORATION: Actively participates in the planning and learning process at the grade/department/team level meetings of the building/corporation.				
RAPPORT WITH PARENTS: Maintains open and constructive communication with parents and encourages parental involvement in the students' education.				
ATTITUDE TOWARD CONSTRUCTIVE CRITICISM: Accepts and implements suggestions.				
POLICY SUPPORT: Understands and implements school and corporation policies and directives.				
ETHICS: Exhibits a high standard of conduct, displays good judgment and maintains confidentiality.				

PROFESSIONAL/SKILLS	Ratings			COMMENTS
	C	P	U	
COMMUNICATION: Uses standard English in all communication.				
CURRICULUM: Translates established curriculum into suitable student learning experiences.				
RELEVANCY: Makes instruction purposeful for all students.				
PLANNING: Develops objectives and teaches to them.				
CLASSROOM MANAGEMENT: Implements procedures for an appropriate learning environment.				
RAPPORT WITH STUDENTS: Interacts with students appropriately exhibiting characteristics such as, but not limited to, sense of humor, empathy, patience, tactfulness.				
AFFECTIVE CLIMATE: Challenges students to appreciate diversity and develop positive attitudes.				
COMMUNITY UTILIZATION: Makes proper use of available resources.				
STUDENT INVOLVEMENT: Engages students in the learning process.				
TEACHING METHODS: Uses a variety of instructional approaches.				
STUDENT ASSESSMENT: Monitors, evaluates, and interprets student progress.				
ADJUSTMENT TO CHANGE: Responds positively to various situations in and out of the classroom.				
TEACHER'S COMMENTS (Additional sheets may be attached.)				

Teacher's Signature

Date

Principal/Evaluator's Signature

Date