

VIGO COUNTY SCHOOL CORPORATION  
TERRE HAUTE, INDIANA

File: FF

**NAMING FACILITIES**

**Naming New Facilities**

After the site for a new facility has been selected and final building plans have been approved, the Board shall appoint, upon recommendation of the Superintendent, an advisory committee for the recommendation of names for the new school. The committee shall be composed of students, teachers, administrators, representatives of parent-teacher organizations, and representatives of the community at large.

The committee will invite interested citizens of Vigo County to suggest names and to offer written support for the appropriateness of their suggestions. Among names considered will be those of famous Americans, distinguished Hoosiers, local citizens who have made notable contributions to the community, outstanding educators, names which have local historical or geographical significance, or a created name that is meaningful. People being considered for naming a school after them must have been deceased for at least three years.

The committee shall present a list of not less than three nor more than five names for consideration by the Board. Final selection of the name shall be made by the Board of School Trustees.

**Naming Other Facilities**

The Board will consider requests from school and community groups to name a portion of a building, a single building on a campus with multiple buildings, or a specific area on the campus for a person who is not living, provided the proposed name has special significance and/or the person has made an outstanding contribution to the school or the school system and has been deceased for at least three years. The group making the request must agree to provide appropriate recognition, such as a plaque, portrait, or marker, for the school. The Board will consider the request after its approval by the administration.

When the use of a school changes and it no longer houses a regular school program, the Board, upon the recommendation of the school administration, will consider changing the name of the facility only if the proposed name has special significance and/or the person has made an outstanding contribution to the school system and has been deceased for at least three years.

Adoption Date: March 23, 1977; Revised: October 27, 1997

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