

VIGO COUNTY SCHOOL CORPORATION
TERRE HAUTE, INDIANA

File: EGAB

MAIL AND DELIVERY SERVICES

An internal mail service and delivery system shall be maintained within the corporation. All outgoing United States mail shall be collected at each building and brought to the Communications Center at the Administration Building in order to make use of available postage metering equipment. The appropriate administrator may authorize the use of postage stamps where circumstances may require their use.

Adoption Date: April 27, 1977; Revised: October 13, 1982

Legal Ref:

Cross Ref: