

VIGO COUNTY SCHOOL CORPORATION
TERRE HAUTE, INDIANA

File: EEAD-R

REGULATIONS - SPECIAL USE OF SCHOOL BUSES

- A. Requests for bus transportation shall be approved by the building principal.
- B. Chaperones or sponsors must accompany school children on the bus and provide supervision as needed.
- C. The trip must not interfere with regular bus routes.
- D. The transportation request form should be completed in duplicate and submitted to the Transportation Office 14 days prior to date of desired transportation.
- E. Central office directed student activities requiring bus transportation will be without charge.
- F. Bus transportation will be furnished for music groups or athletic teams participating in District or State contests without charge provided the trip is directly to and from the event.
- G. Bus transportation will be furnished for school sponsored groups for civic purposes without charge within Vigo County. The definition of "civic purposes" excludes activities which are inherently designed to promote financial activities for profit in private businesses or fund raising for the school.
- H. Transportation costs to the schools will be determined each year by the Director of Transportation, approved by the Board of School Trustees, and broken down as follows:
 - 1. Fuel Expense
 - a. **WITHIN VIGO COUNTY** - The school corporation will furnish fuel for all principal approved field trips.
 - b. **OUTSIDE VIGO COUNTY** - A per mile fee will be determined each year in proportion to current fuel and maintenance costs.
 - 2. Driver Expense
 - a. The school will be responsible for driver expense except as noted in E, F, and G above.

Adoption Date: February 10, 1992; Revised: August 14, 2000

Legal Ref:

Cross Ref: