

VIGO COUNTY SCHOOL CORPORATION
TERRE HAUTE, INDIANA

File: CL

ADMINISTRATIVE REPORTS

Information often has a time value. Reports may place an inconvenience and burden upon those required to prepare the report, but they can have value to other administrators in the School Corporation and in many instances will result in a financial gain to the corporation.

Each administrator shall give careful consideration to all procedures related to reports, accounting, and general business matters that are required for the administration of the school program and shall make accurate and prompt return on scheduled dates of all statistical and other information required.

Adoption Date: January 17, 1977

Legal Ref:

Cross Ref: